



SAMARITAN DAYTOP VILLAGE TRAINING INSTITUTE

APPLICANT INTAKE FORM

NAME:		DATE:	
PRIMARY NUMBER:		PERSONAL EMAIL:	

EMPLOYMENT INFORMATION

<input type="checkbox"/>	Unemployed	<input type="checkbox"/>	Full-time	<input type="checkbox"/>	Part-time	Mornings/Evenings <i>(for internship availability)</i>
Current Employer:						
Title/Position:				Number of years:		
If you are a SDV Employee , please provide the name of your supervisor:						

APPLICANT TYPE

Please indicate your application type:
 General Program Application (self-pay)
 Scholarship Application

EDUCATION/ LICENSE(S)/ OTHER CREDENTIAL(S)

Highest Grade Completed <i>(select one):</i>	<input type="checkbox"/> High School/ HS Equivalency Diploma	<input type="checkbox"/> Associates Degree	<input type="checkbox"/> Bachelor's Degree	<input type="checkbox"/> Master's Degree	<input type="checkbox"/> Doctorial	Do you have a degree in Human Services Field (Y/N)? If yes, please indicate:
List license(s)/credentials(s)						

Click link for list of approved human services degree. [Credentialed Alcoholism and Substance Abuse Counselor \(CASAC\) | Office of Addiction Services and Supports \(ny.gov\)](#)

TRACK OF INTEREST

TRACK I Tue and Thu 6-9 PM	TRACK II Mon, Tue, & Wed 6-9 PM	TRACK III Saturday 9-3 PM	TRACK IV Tue, Wed, & Thu 6-9 PM	Accelerated Sunday 10- 4 PM	(Optional) Internship Field Placement Availability: (Days/Time):
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REQUIRED APPLICATION DOCUMENTS CHECKLIST:

- To ensure a timely review of your scholarship application, please submit your completed application along with all the requested documents to training@samaritanvillage.org.
Important: All documents must be submitted before we start the review process. Missing items will prolong your application review.
- Copy of high school diploma/equivalency diploma/ College Transcripts or College degree.**
(This section is ONLY required for applicants who selected "Scholarship Application" above.)
 - Completed the brief statement about why you are applying for a scholarship opportunity (500 words or fewer). MUST** include, at a minimum: any previous volunteer experience or work experience along the addictions continuum of care; your interest in working in the OASAS Provider System; and the qualities you possess that you believe would make you an effective CASAC is required **(pg.4)**
 - Three (3) reference Forms/Letters of Recommendation** clearly indicating the signatory's credentials/title/qualifications to write on the applicant's behalf. One (1) professional or academic reference and two (2) personal references (for individuals not currently employed in the addictions field and are unable to obtain three (3) professional references). **(SEE PG 5-6)**
 - Employment Verification Form** (ONLY required for applicants who currently are working in an OASAS/OMH/ or DOH facility.)
 - APPLICATION AND ATTESTATION FORM IS SIGNED**

Consent for Resume Sharing & Contact

By checking this box, you authorize us to share your resume and contact information with the Samaritan Daytop Village Talent Acquisition team so they can contact you about potential employment and internship opportunities.

I authorize the sharing of my resume and contact information, and consent to be contacted by the Talent Acquisition team.