



**Samaritan
Daytop
Village**
WHERE GOOD LIVES™

SAMARITAN DAYTOP VILLAGE CASAC TRAINING INSTITUTE

Applicant Intake Form

FULL NAME:		DATE:	
PRIMARY NUMBER:		PERSONAL EMAIL:	

EMPLOYMENT INFORMATION			
<input type="checkbox"/> Unemployed	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	Mornings/Evenings (for internship availability)
Current Employer:			
Title/Position:			Number of years:
If a Samaritan Daytop Village employee, list your supervisor's name:			

APPLICANT TYPE	
Please indicate your application type:	<input type="checkbox"/> General Program Application (self-pay) <input type="checkbox"/> Scholarship Application

EDUCATION/ LICENSE(S)/ OTHER CREDENTIAL(S)					
Highest Grade Completed (select one):	<input type="checkbox"/> High School/ HS Equivalency Diploma	<input type="checkbox"/> Associate Degree	<input type="checkbox"/> Bachelor Degree	<input type="checkbox"/> Master Degree	<input type="checkbox"/> Doctorate
List license(s)/credentials(s)					Do you have a degree in the Human Services Field (Y/N)? If yes, please indicate: Click for link of approved human services degrees.

TRACK OF INTEREST					
<input type="checkbox"/> TRACK I Tue and Thu 6-9 PM	<input type="checkbox"/> TRACK II Mon, Tue, & Wed 6-9 PM	<input type="checkbox"/> TRACK III Saturday 9-3 PM	<input type="checkbox"/> TRACK IV Tue, Wed, & Thu 6-9 PM	<input type="checkbox"/> Accelerated Sunday 10-4 PM	(Optional) Internship Field Placement Availability: (Days/Time):

REQUIRED APPLICATION DOCUMENTS CHECKLIST:
To ensure a timely review of your scholarship application, please submit your completed application along with all the requested documents to training@samaritanvillage.org . Important: All documents must be submitted to start the review process. Missing items will delay the review of your application.
1. Copy of high school diploma/equivalency diploma/ college transcripts or college degree.
(The section below (documents #2-5) is ONLY required for applicants who selected "Scholarship Application" above.)
2. Completed the brief statement about why you are applying for a scholarship opportunity (500 words or fewer). MUST include, at a minimum, any previous volunteer experience or work experience along the addictions continuum of care; your interest in working in the OASAS Provider System; and the qualities you possess that you believe would make you an effective CASAC (Refer to pg. 4)
3. Three (3) reference Forms/Letters of Recommendation clearly indicating the signatory's credentials/title/qualifications to write on the applicant's behalf. One (1) professional or academic reference and two (2) personal references (for individuals not currently employed in the addictions field and unable to obtain three (3) professional references). (Refer to pg. 5-6)
4. Employment Verification Form (ONLY required for applicants who are currently working in an NYS OASAS, OMH, or DOH facility.)
5. APPLICATION AND ATTESTATION FORM ARE SIGNED

Consent for Resume Sharing & Contact

By checking this box, you authorize us to share your resume and contact information with the Samaritan Daytop Village Talent Acquisition team and consent to being contacted by them about potential employment and internship opportunities.

☐ I authorize the sharing of my resume and contact information, and consent to be contacted by the Talent Acquisition team.